

C-13019/01/2017-NMRF
Government of India
Ministry of Earth Sciences
National Centre for Medium Range Weather Forecasting

A-50, Sector-62, Noida

Dated:- 26.02.2021

Office Memorandum

Subject:- Constitution of Internal Complaints Committee on 'Sexual Harassment' in NCMRWF, Noida to redress complaints of Sexual Harassment of women at workplace-reg.

In supersession of Office Order of even number dated 27.11.2020 and in exercise of the power contained in Section 4(1) of the Sexual Harassment of Women at Workplace (prevention, Prohibition and Redressal) act, 2013, the Internal Complaint Committee of NCMRWF for redressal of complaints of sexual harassment of women at workplace, is constituted with the following composition.


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|--|---|-------------------|
| 1. Dr. S. Indira Rani, Scientist 'E' | - | Presiding Officer |
| 2. Dr. Anumeha Dube, Scientist 'D' | - | Member |
| 3. Ms. Arati Pandya, former Executive Director, CEC-New Delhi
(representative of NGO) | - | Member |
| 4. Dr. Akhilesh Kumar Mishra, Scientist 'D' | - | Member |
| 5. Sh. Ashok Ranga, SSA | - | Convener |

2. Member of Non-Government Organization of the Committee shall be paid fees or allowances as per Rule 3 of the Sexual Harassment of Women at Workplace (prevention, Prohibition and Redressal) act, 2013 for holding the proceedings of the committee.

3. The term of office of Presiding Officer and every member of the committee shall be two years from the date of constitution of Committee and till further order.

4. The Internal Complaint Committee shall submit an annual report in each calendar year to the employer as per Section 21 of Sexual Harassment of Women at Workplace (prevention, Prohibition and Redressal) Act, 2013.

5. This issues with the approval of Head, NCMRWF.


(Manoj Gupta)
Director (Admin/Estt)

To,

1. The Presiding Officer, Members & Convener of the Committee.
- ✓ 2. Ms. Arati Pandya, former Executive Director, CEC-New Delhi, P II A 154, Princeton Estate, DLF city Phase V, Gurgaon, Haryana – 122009.
3. Director (Admin/Estt), NCMRWF, Noida.
4. All Officers/Staff of NCMRWF, Noida.
5. Notice Board.
6. Guard File.